



# Tavistock COLLEGE

Principal: Mrs Sarah Jones BSc (Hons), PGDip, M.Ed

Crowndale Road, Tavistock, Devon PL19 8DD

Tel: 01822 614231

E-mail: [office@tavistockcollege.devon.sch.uk](mailto:office@tavistockcollege.devon.sch.uk)

Website: [www.tavistockcollege.devon.sch.uk](http://www.tavistockcollege.devon.sch.uk)



Friday 28<sup>th</sup> April 2017

Dear Parents and Carers

I am delighted to enclose the latest progress report for your son/daughter. The report outlines the attainment and levels of progress across all subjects. If you have any specific questions relating to your child's progress in their subject studies or exam related queries, please feel free to contact either the subject teacher or Head of Faculty directly.

The examinations are, as I am sure you are well aware, fast approaching and for subjects with practical assessments they have already begun. Students have tackled these with determination and discipline to be successful in their GCSEs. Individual exam timetables will be handed out via tutors along with an exam guide booklet in the first week of May. Please read this guide as it can answer many of the questions you might have.

Our focus in school for this year group is very much centred on revision. Focussed, careful revision is the key to success so please do continue to encourage your children to attend what is available and to ask for help and support in any way they feel they need it. In addition to past papers every week, students will also find it beneficial to revise specific topics. Please speak to the subject teacher for specific information. We strongly advise at this stage, that a minimum of 3 hours revision per night is undertaken to help achieve the best possible grades.

Students are expected to attend all lessons until 3.10pm on Friday 26<sup>th</sup> May 2017. After half term on Monday 5<sup>th</sup> June onwards, students only have to attend lessons for subjects where they have yet to complete their examinations. However, AM registration will still be running which is compulsory for all students. For those lessons where they have completed subject examinations, there will be a study room available for students who wish to use it. If students are on site after half term they should be in lessons, the study room or in an examination during lesson time, not in social areas, as lessons will be continuing for the rest of school. Students need to be in full school uniform throughout the examination season. Once they have completed all their examinations they no longer need to attend school.

Examination results day is Thursday 24<sup>th</sup> August, with results being handed out to students from 8.30am in the Octagon. If your child is unable to attend on that day, please can they provide, to the Exams officer, a stamped addressed envelope so results can be sent home or provide a letter authorising a named person to collect the results on their behalf (this also applies to parents as results can only be handed to the exam candidate/student themselves).

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**Together:** we care, we challenge, we excel



All parents have received by email, and in many cases returned forms for hoodies, year books and the prom celebration. Just a gentle reminder that the deadline for all orders is 12<sup>th</sup> May. Payments for goods should please be made **online** via the school gateway. Instructions on how to enable your account are set out on the email. All order forms should be returned to Ms Hastings once payment has been made. Thank you for your support with this. If your son/daughter requires a paper copy of the form it can be collected from the CAB office.

Graduation will be taking place on Tuesday 4th July with the following itinerary:

8.40am - 11.30am. Students who have successfully graduated will be invited to attend an extended tutor period followed by a celebratory leavers' assembly at the start of the day. Following assembly, yearbooks and hoodies will be distributed to the students who have ordered these. There will be a bouncy castle and other activities planned for students at this stage and weather permitting this will be held on the 6th form field where an ice cream van will also be situated.

1.45pm - 2.30pm. Students who have successfully graduated will be invited along with parents and carers to St Eustachius (Tavistock Parish) Church for a formal graduation ceremony. Formal clothing should be worn to this event.

**Graduation is by invitation and students who fail to uphold the values and high expectations of the college will not be permitted to attend.**

Please do encourage and support your son/daughter to revise in the last few weeks running up to and through the examination period. Continued thorough revision at this time can still have a significant impact on the grades that students achieve.

We will support all students through these examinations, so if there is any further assistance we can provide or queries you would like answered, please do not hesitate to contact us.

Yours sincerely,



Head of year 11  
Tavistock College

[n.hosking@tavistockcollge.org](mailto:n.hosking@tavistockcollge.org)

01822 614231